

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Library Community Room, 201 West Locust Street, Lodi CA

**Monday January 27, 2020**

**REGULAR MEETING MINUTES**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:04 pm. A motion for the acceptance of the Agenda for the meeting of January 27, 2020, made by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously. 3/0/0

President Joe Valente - Area 3  
Vice President Tom Flinn - Area 2  
Secretary David Simpson – Area 1  
Treasurer Charles Starr – Area 4 - Late  
Director Marden Wilber – Area 5 - Absent

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
Daniel de Graaf – District Engineer  
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Correspondence received in the mail was printed in packet form for the Directors review. FPPC Form 700's are due.
3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
  - A. Approval of the Minutes of the Regular Meeting on December 16, 2019 and the Special Board Meeting on January 6, 2020 – A motion to approve and file the Minutes of the Regular Meeting by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously. 3/0/0
  - B. Receive and File NSJWCD Monthly Treasurer's Report– Ms. Burns reviewed the Monthly Treasurer's Report. A motion to receive and file the NSJWCD Monthly Treasurers report for the month of December 16, 2019 and to include an additional warrant from the county to transfer \$50,000 into the NSJ General Checking account made by, second by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously 3/0/0
  - C. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurers report. A motion to receive and file the TLID #1 Monthly Treasurer's Report made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 3/0/0
  - D. Receive and File ID #3 Monthly Treasurer's Report –Reviewed Monthly Treasurers report. Interest payments have been paid on 6 of the issued warrants. Second annual installment payments are being received and deposited at this time. A motion to receive and file the ID #3 Monthly Treasurer's Report made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 3/0/0
  - E. Review Summary of Provost & Prichard Task Order Status- Daniel de Graaf will review submit a summary of Draft Task Orders, and template to move forward for future fiscal years will be sent to General Counsel to review. Mr. de Graaf

presented task order reviews with billing and budgeting to date. Additional proposal reviewed with Board members. A motion to approve increasing Provost & Prichard South System Billing in the amount of \$10,000 in the next billing month made by, Vice President Flinn, second by Secretary Simpson. Motion passed unanimously. 3/0/0

- F. Review Summary of Consero Task Orders- Review of Consero Solutions Contractor Summary of bills to date. No action needed at this time.
- G. Review Second Quarter Budget to Actual Report, Make Budget Adjustments – General Counsel Spaletta reviewed Second Quarter Budget to Actual Report and where we stand for the fiscal year. General Counsel and Vice President Flinn will meet to go over potential budget amendments for action at the February Board Meeting.
- H. Water Supply Conditions Report – General Counsel reviewed and latest storms and 10-day forecast.
- I. SGMA/JPA Update – Vice President Flinn reviewed meeting attended on January 8, 2020. Discussion on 6-month budget of implementation of the Plan.
- J. Dissolve NSJWCD Financing Corporation formed for ID#2 – General Counsel reviewed the need to dissolve NSJWCD Financing Corporation. A motion to Dissolve NSJWCD Financing Corporation formed for ID#2 made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 3/0/0
- K. South System
  - 1. Update on Pump Station Project 2A and 2B – District Engineer reviewed update on the project and electrical portions moving forward at this time. General Counsel Spaletta reviewed meeting with Sierra Controls and the practicality for an automated system and will bring back proposals for review.
  - 2. Review RFP for Watermaster/Operations Manager – General Counsel reviewed the Districts need for South System Watermaster/Operations Manager. A motion to approve RFP for Watermaster/Operations Manager presented in the Board meeting packet made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 4/0/0 (Mr. Starr arrived at the meeting during this discussion and was part of the Board Vote)
- L. Consider adopting new Surface Water Rules and water ordering form – Review of changes made from last presented to the Board. A motion to adopt **Resolution 2020-01** Surface Water Rules and water ordering form made by Secretary Simpson, second by Treasurer Starr. Roll Call vote: Wilber; Absent, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed unanimously 4/0/0
- M. 2020 Surface Water Rates – General Counsel Spaletta reviewed prior years Surface Water Rates. Reviewed 2020 potential amendment to the prior year's 2020 Surface Water Rates. General Counsel will review with District Manager/Engineer and Secretary Simpson to send out to landowners in a specific geographical area of the District. A motion to initiate the process to review and amend 2020 Surface Water Rates made by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously 4/0/0
- N. Strategic Plan
  - 1. Review draft actions for Goals 3 and 4 - General Counsel reviewed Goals 3 and 4 with the Board. Outlines and objectives that need to be completed and accomplishments thus far.

- O. Tracy Lake Improvement District – No update at this time
- P. Cal-Fed – Secretary Simpson previewed the new District signs for each pumping plant. Looking at possible flow meter repair.
- Q. North System – Treasurer Starr expressed potential issues regarding pipeline repair issues in the future. Workshops in the next few months will be looked at, and landowner discussions to discuss the interest in taking surface water from the North System. Secretary Simpson is interested in quote to have stairway replaced on this pumping station.
- R. Advisory Water Commission
  - 1. Plan for February Meeting– Treasurer Starr will be in attendance.
  - 2. Proposed SJC Flood Control Assessment (Flood CALM) – Meeting is being held today, January 27, 2020.
- S. IRWMP Update– Review memo presented by General Counsel Spaletta for Round 2 funding, and a project list for updated plan. The Board would like to review project list and submit the District’s project list.
- T. Updates/Discussion
  - 1. Public Education and Outreach
    - i. Website – No update at this time
    - ii. Newsletter – Next issue ideas were discussed.
  - 4. Bay- Delta Water Quality Control Plan Revision – Still moving forward. General Counsel Spaletta is still participating in conference calls.

**4. Director and Staff Reports**

- A. President’s Report – Jennifer Spaletta received Agri Business Person of the Year award from the Lodi Chamber of Commerce. The award will be presented in February.
- B. General Counsel Spaletta – No report at this time
- C. District Manager/Engineer – No report at this time
- D. Committee Reports – No report at this time
- E. Other – No reports at this time.

- 5. **Public Comment** – Jane Wagner-Tyack made several comments related to public outreach.
- 6. **Closed Session** – The Board moved into closed session at 4:10 PM on January 27, 2020. The meeting returned to open session at 4:45 PM. There was no reportable action.
- 7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Treasurer Starr, motion passed 4/0/0. Meeting adjourned 4:46 PM.

**The next regular scheduled Board Meeting February 24, 2020, at the Lodi Library Community Room 2:00 PM - 4:00 PM**

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of January 27, 2020.

Respectfully submitted:

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Shasta Burns, Deputy Secretary