

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Library Community Room, 201 West Locust Street, Lodi CA

Monday July 29, 2019

REGULAR MEETING MINUTES

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:00 pm. A motion for the acceptance of the Agenda for the meeting of July 29, 2019, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously. 5/0

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** Secretary Simpson announced discussed a letter received from the Sierra Club regarding the GSA Plan. Each Director was given a copy. Letter available upon request.

- 3. Action Items** Note: Votes recorded as: For/Against/Abstention (name)

A. Consent Calendar A motion to approve Consent Calendar item number 1 and leave 2, 3 & 4 for director discussion, made by Vice President Flinn, second by Director Wilber. Motion passed unanimously 5/0 but was subsequently withdrawn as the Board chose to go through all items individually.

1. Approval of the Minutes of the Regular Scheduled Board Meeting June 24, 2019- A motion to approve the Minutes of the Regular Scheduled Board Meeting on June 24, 2019, made by Secretary Simpson, second by Treasurer Starr. Motion passed 5/0.
2. Monthly Financial Reports and Invoiced Expense Payments – Secretary Simpson reviewed webmaster management costs and negotiations with Keith Colgan for monthly website maintenance payments. A motion to pay Keith Colgan \$125 a month, on a quarterly payment basis in the amount of \$375 a quarter, made by Secretary Simpson, second by Treasurer Starr. Motion passed 5/0. Board discussion regarding July Financial Reports. A motion to only approve reflected invoices to be paid on the July Treasurers Report with the exception of Acampo Tree Service, and to move Spaletta Law bill in the amount of \$55 from Tracy Lake Checking Account to Tracy Lake O & M Checking Account, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 5/0
3. Tracy Lake Financial Reports – A motion to approve July Treasurers Report invoices to be paid only, made by Secretary Simpson, second by Director Wilber. Motion passed unanimously. 5/0

4. Receive and File Improvement District #3 Financial Reports – No approval at this time. A meeting with the District Accountant will be made to review prior to the August Board Meeting.
- B.** Water Supply Conditions Report - General Counsel Spaletta reviewed attachment in the Board meeting packet, which included gains between dams. Water elevation and gradient monitoring are being studied at this time.
- C.** Consero Solutions Task Order/Contract - Draft Scope of Work presented to the Board from the June Board meeting. General Counsel Spaletta reviewed task breakdowns and recommendations. A motion to approve Consero Solutions Task Order/Contract: #1, #3, #4, #5 (not to exceed \$8,000 in 2019/2020 fiscal year), and #6 as presented in the Board Meeting packet, with the combined total amount not to exceed \$35,000 for the fiscal year, and to have Consero Solutions modify scope of work to reflect this Board Action, and have President Valente sign when completed, made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 5/0
- D.** SGMA/JPA Update – General Counsel Spaletta reviewed outreach slides printed, and available to the public at the meeting, and include the following:
 1. July 2019 Outreach Slides and State Water Resources Control Board information packet- Also available on the District website.
 2. Draft GSP Chapter Bundle #1, #2, and #3 (available at esjgroundwater.org home page) – The Board would like to adopt the GSP at the November 2019 Board Meeting. Notice will be sent out at the end of August to meet the minimum posting requirements. The Draft GSP is available online at esjgroundwater.org Hard copies of the Draft GSP will be available at the District Office and Lodi Public Library. A link to the Draft GSP will also be placed on the NSJWCD web site.
- E.** Tracy Lake Improvement District
 1. Discuss operations for 2019 – Daniel de Graaf reported that they are still waiting on the lake levels to decrease to operate. Handout discussing the goal for acre feet to irrigate the district this season. When the lake levels decline, aquatic weed removal will need to take place. The Board has authorized Daniel de Graaf to coordinate with Arnaudo Construction to prepare a cost estimate for the District.
- F.** South System
 1. Update on SWEEP Grant Awards - General Counsel Spaletta reviewed SWEEP Grant applicants in the District. Only two applicants from NSJWCD were awarded grants.
 2. Update on Pump Station Project - Flows have gone down allowing the project to move forward. Daniel de Graaf reported modifications for the staircase on the pump station and is working with Arnaudo Construction. Materials for the pipeline have been ordered and KSN is currently working on the platform changes. Anticipated work window is estimated at one month from the start time. A payment will be made to Arnaudo Construction for materials on hand. A motion for the Board President and Board Treasurer to approve additional Warrants as needed for construction, made by Secretary Simpson, second by Director Wilber. Motion passed unanimously. 5/0
 3. Update on Bureau of Reclamation Grants
 - i. \$300,000 Grant for Pump Station – BOR has issued a Notice to Proceed with construction and the District will be reimbursed for \$300,000.
 - ii. \$75,000 for Brandt/Tretheway and \$75,000 for conveyance system meter

and automation – BOR requested additional cultural resources information before construction could begin resulting in additional cost and time delay of at least six months. A motion to terminate the two BOR Grants for \$75,000 each made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously 5/0

- G.** Dream Project –EBMUD would like to add power to the communication system. Daniel de Graaf is working with the landowner for updated voltage outlet approval.
- H.** Maintenance
 - 1. Pixley Slough Maintenance –Pixley Slough Maintenance Agreements are recommended for when the project is completed. District staff will coordinate with landowners to execute the necessary agreements.
- I.** Cal-Fed –
 - 1. Manassero Project – Daniel de Graaf reviewed conceptual layouts for the Manassero Property and cost estimates. No action taken at this time. Discussion and action item at the August Board Meeting.
- J.** North System -
 - 1. Investigation Proposal – Direction to investigate preserving the pipeline, and what would need to be done to rehabilitate the pipeline. The Board gave Daniel de Graaf direction to focus on the South System and Proposition 1 opportunities for funding.
- K.** Advisory Water Commission
 - 1. Report from July Meeting – Treasurer Starr and Vice President Flinn reported on the meeting attended, and items discussed.
 - 2. Proposed SJC Flood Control Assessment – A motion to send letter to Board of Supervisors and a copy to Public Works addressing concerns heard to date with proposed Flood CALM assessment, and how benefits are defined, made by Secretary Simpson, second by Director Wilber. Motion passed unanimously. 5/0
 - 3. IRWMP Process Status –General Counsel Spaletta reviewed benefits to join and stated the draft states Districts can leave at any given time. No action taken at this time.
 - 4. Potential Victor Stormwater/Tecklenburg Recharge Pond Project – This project could potentially benefit the community of Victor but more details are needed.
- L.** Updates/Discussion
 - 1. Public Education and Outreach
 - i. Website – Update in financials
 - ii. Newsletter – No update at this time
 - 2. Planning and Admin Projects
 - i. Surface Water Rules - Letter to landowners and adjacent to the pipeline and potential to take water will be sent out, and the letter will ask for feedback and comments regarding Surface Water Rules drafted. General Counsel will put together a mailing list to move forward. The remaining items ii, iii, and iv, will be discussed at the August Board meeting.
 - ii. Strategic Plan ii, iii, iv will be discussed at future Board Meetings
 - iii. Bylaws/Board Policy Manual
 - iv. Procurement Policy
 - 3. Bay- Delta Water Quality Control Plan Revision –Moving along at this time.
 - i. EBMUD Resolution – Review and approval at the August Board Meeting.
- 4. Director and Staff Reports**
 - A.** President’s Report – No report at this time

- B. General Counsel Spaletta – No report at this time
- C. District Manager/Engineer – No report at this time
- D. Committee Reports – No report at this time
- E. Other – No reports at this time.
- 5. **Public Comment** – No Public Comments at this time.
- 6. **Closed Session** – The Board entered Closed Session at 5:03 pm, on Monday, July 29, 2018. The meeting returned to open session at **5:29 PM**. There was no reportable action.
- 7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Director Wilber, motion passed 5/0/0. Meeting adjourned 5:30 PM.

**** The next regular scheduled Board Meeting August 26, 2019, at the Lodi Library Community Room 2:00 PM - 4:00 PM****

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of July 29, 2019.

Respectfully submitted:

Shasta Burns, Deputy Secretary