

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Library Community Room, 201 West Locust Street, Lodi CA

**Monday October 28, 2019**

**REGULAR MEETING MINUTES**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:03 pm. A motion for the acceptance of the Agenda for the meeting of October 28, 2019, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously. 3/0/2

President Joe Valente - Area 3  
Vice President Tom Flinn - Area 2  
Secretary David Simpson – Area 1- Absent  
Treasurer Charles Starr – Area 4  
Director Marden Wilber – Area 5- Absent

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
Daniel de Graaf – District Engineer  
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** General Counsel reviewed mail received. CALPERS information requested and will review and respond as necessary.
3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
  - A. Approval of the Minutes of the Regular Meeting on September 30, 2019 – A motion to approve and file the Minutes of the Regular Meeting by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously. 3/0/2
  - B. Receive and File NSJWCD Monthly Treasurer’s Report– Treasurer Starr reviewed the Monthly Treasurer’s Report for the month. A motion to receive and file the NSJWCD Monthly Treasurers report made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously 3/0/2
  - C. Receive and File TLID #1 Monthly Treasurer’s Report – Treasurer Starr reviewed Monthly Treasurers report. A motion to receive and file the TLID #1 Monthly Treasurer’s Report made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 3/0/2
  - D. Receive and File ID #3 Monthly Treasurer’s Report – Treasurer Starr reviewed Monthly Treasurers report. A motion to receive and file the ID #3 Monthly Treasurer’s Report made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 3/0/2
  - E. Review Summary of Provost & Prichard Task Order Status- Review of each Task Order Status related to contracting with Provost & Prichard. Board Discussion regarding new Task Orders presented for each fiscal year budget. New Task orders will be in place at the November Board Meeting.
  - F. Review Quarter 1 YTD Budget and Recommended Budget Adjustments – General Counsel Spaletta reviewed Budget Adjustment recommendations. Board Discussion regarding recommended changes. A motion to approve recommended Budget review and adjustments discussed on Board Meeting Staff

Report made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 3/0/2

- G.** Water Supply Conditions Report –President Valente reviewed Water Supply Conditions report. After November 5, 2019, the flood control curve kicks in. December 1, 2019 the NSJWCD water right will start again.
- H.** SGMA/JPA Update
  - 1. Review Timelines - General Counsel and Vice President Flinn attended the last meeting held. The consultants are preparing proposed comments to responses to all the comments received. New revised version of the GSP will be available for review in November. New budget for implementing the plan is out for review and proposed methods for distributing those to each GSA. Board would like to meet with the County regarding Zone 2 money and bring back for board discussion in November.
  - 2. Process to review and respond to comments- 3. Set Public Hearing and Provide Notice of Intent to Adopt Plan- General Counsel reviewed Public Hearing notice information. A motion to hold the public hearing, on whether or not to adopt the GSP December 16, 2019 at 2pm and have staff publish the required notice made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously 3/0/2
  - 4. Prop 68 Round 3 Planning and Implementation Grant Application by ESJ GWA - The District has submitted a letter of support for Round 3 Planning and Implementation.
- I.** South System
  - 1. Update on Pump Station Project – Daniel de Graaf reviewed pump station, and it is up and running! Electrical conduits are being installed at this time for PG & E.
    - i. Generator Cost – A review of generator costs. A motion to approve generator cost attached in the Board Meeting packet made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously 3/0/2
    - ii. Authorize Issuance of ID#3 Warrants 7, 8, 9, and 10 – A motion to authorize Board President and Staff to authorize issuance of ID#3 Warrants 7, 8, 9, and 10 and to authorize District Engineer and VP Flinn to approve contract payments made by Treasurer Starr, second by President Valente. Motion passed unanimously 3/0/2
    - iii. Authorize District Engineer and VP Flinn to approve payments under approved contracts- Action taken above.
  - 2. Update on Pixley Maintenance –Discussion only.
  - 3. 2019 operations for DREAM – Operating at this time.
  - 4. 2019 pilot On-farm Recharge Meeting - Landowners have shown interest in running water on their land using their facilities.
  - 5. ID #3 New Landowner Process for 2019 – Waiting on the county to send
  - 6. South System On-Farm Recharge Meeting – Sustainable Conservation wanted to help host a landowner workshop for the South System re on-farm recharge on December 19, 2019. Workshop will be held at the Lodi Grape Festival Grounds at 9 am.
  - 7. Amended Project Description for Prop 1-Moving along at this time
- J.** Tracy Lake Improvement District
  - 1. Report from District Engineer – Daniel de Graaf reported on lake levels. No further operation of the river pump has taken place at this time.

- K. Cal-Fed –
  - 1. Costa On-farm Recharge Project– Report from District Engineer, and will be checking on fuses and pumps at this time. Reported on power costs and how much water has been applied
  - 2. Manassero Project – No report at this time.
- L. North System
  - 1. Report from District Engineer – No report at this time.
- M. Advisory Water Commission
  - 1. Report from October Meeting – No meeting held on October
  - 2. Proposed SJC Flood Control Assessment– No new information at this time
  - 3. IRWMP –Appoint NSJWCD Primary Representative – Appoint NSJWCD Primary Representative as Charlie Starr, and secondary representative as Joe Valente.
- N. Confirm December Board Meeting to Monday December 16, 2019- Lodi Library Community Room at 2:00 pm.
- O. Updates/Discussion
  - 1. Public Education and Outreach
    - i. Website – No update at this time
    - ii. Newsletter – Newsletter will be worked on and sent out before the end of the year.
  - 2. Planning and Admin Projects
    - i. Surface Water Rules – No further update at this time.
    - ii. Strategic Plan will be discussed at future Board Meetings – General Counsel sent Consero Solutions a rough draft of ideas for them to work on and on schedule to review in the next few months. Vice President Flinn reviewed a 12-year draft plan for the district and necessary investments to gain revenue. A draft of a Strategic Plan will be presented at the November Board Meeting.
    - iii. Bylaws/Board Policy Manual will be discussed at future Board Meetings – Up date given with Strategic Plan.
    - iv. Procurement Policy will be discussed at future Board Meetings – Update given with Strategic Plan.
  - 3. Bay- Delta Water Quality Control Plan Revision –Technical work being done at this time for the Voluntary Agreements.

**4. Director and Staff Reports**

- A. President’s Report – No report at this time
- B. General Counsel Spaletta – N/A
- C. District Manager/Engineer – No report at this time
- D. Committee Reports – No report at this time
- E. Other – No reports at this time.

**5. Public Comment** – Comments on public outreach were addressed.

**6. Closed Session – The Board moved into closed session at 3:47 pm \*\*\*\*\* Ask Joe or Tom Flinn for report**

**7. Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Treasurer Starr, motion passed 3/0/2. Meeting adjourned 4:09 PM.

**\*\* The next regular scheduled Board Meeting November 25, 2019, at the Lodi Library Community Room 2:00 PM - 4:00 PM\*\***

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of October 28, 2019.

Respectfully submitted:

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Shasta Burns, Deputy Secretary