

**REQUEST FOR PROPOSAL (RFP)
FOR
ON-CALL PROFESSIONAL SURVEYING SERVICES**

North San Joaquin Water Conservation District

This Request for Proposals (RFP) seeks on-call professional surveying services on an as-needed basis from qualified professional surveying individuals and/or firms (Consultants) as described further herein.

I. BACKGROUND

The North San Joaquin Water Conservation District (District) serves 150,000 acres in northeastern San Joaquin County east of the City of Lodi, California and includes approximately 70,000 acres of irrigated farmland, including winegrapes, cherries, almonds, walnuts, and various other crops. The Mokelumne River runs through the center of the District. The District is embarking on significant infrastructure improvements to increase access to and delivery of surface water from the Mokelumne River to willing landowners for direct irrigation application and managed aquifer recharge purposes.

II. PURPOSE AND NEED

The purpose of this solicitation is to obtain a list of qualified Consultants on an as-needed basis to provide reconnaissance, control, planimetric surveys, terrain surveys, property lines, staking, preparation of plats and legal descriptions, San Joaquin County records search, and other related services as needed.

III. PROJECT INFORMATION

Services include field and office work as required and will be directed upon issuance of Task Orders for a period of two (2) years commencing on July 1, 2023, with three (3) one-year extensions subject to Board of Director approval.

IV. METHOD OF SURVEY

Consultants shall use appropriate survey methods that conform to legal survey standards on a project-by-project basis. All CADD files shall be submitted in Autocad 2018 Drawing (.dwg) or equivalent format. All files shall be submitted in US Survey Feet format and utilizing the NAD83 California State Plane, Zone III, US FOOT Coordinate System.

V. SELECTION

The District will use this solicitation to select up to three (3) qualified Consultants for which projects will be assigned.

VI. QUALIFICATIONS

Consultants must be able to demonstrate qualifications in the following areas by the response due date of this RFP:

- Boundary Surveying
- Topographic Surveying
- Plat and Legal Descriptions

VII. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

- Advertisement Posted: May 10, 2023
- Last Inquiry Due: May 24, 2023
- Last Addenda Issued: May 31, 2023
- Response Date: June 8, 2023, by 4:00 PM PST
- Board Approves List June 26, 2023

VIII. EVALUATION FACTORS

Consultants will be evaluated by a Selection Committee based on the following, weighted factors:

1. Relative overall experience in providing similar services requested in this RFP to public agencies. (30 Points)
2. Staff qualifications. (30 Points)
3. Staff rate sheet. (30 Points)
4. Knowledge of the locality and familiarity of the general geographic area. (10 Points)

IX. SUBMITTAL INSTRUCTIONS

Consultants shall submit qualifications and rate sheet electronically to NSJWCD@outlook.com by 4:00 p.m. PST on June 8, 2023.

X. INQUIRIES

Questions shall be directed to the North San Joaquin Water Conservation District by referencing this RFP and emailed to NSJWCD@outlook.com by May 24, 2023.