

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Teleconference Meeting

Monday July 27, 2020

REGULAR MEETING MINUTES

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:03 pm. A motion for the acceptance of the Agenda for the meeting of July 27, 2020, made by Secretary Simpson, second by Director Wilber. Motion passed unanimously 4/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2 - Late
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Correspondence received via USPS was reviewed by President Valente and Secretary Simpson.

3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)

- A. Approval of the Minutes of the Regular Meeting on June 22, 2020 – A motion to review and approve the Minutes of the Regular Meeting made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously 5/0/0. Vice President Flinn joined the meeting and was present for this Action item discussion.
- B. Financial Matters
 - a. Receive and File NSJWCD Monthly Treasurer's Report– Monthly Treasurer's Report in the board meeting packet was reviewed. A motion to review and approve NSJWCD Monthly Treasurer's report for the month of May, made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously 5/0/0.
 - b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurer's Report. A motion to review and approve the TLID #1 Monthly Treasurer's Report, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 5/0/0.
 - c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. A motion to review and approve the ID #3 Monthly Treasurer's Report made by Treasurer Starr, second by Director Wilber. Motion passed unanimously 5/0/0.
- C. Review Water Supply Conditions and Operations – General Counsel reviewed that there no water available under the Districts Water Right. EBMUD is in

contact with the District monthly regarding available water.

D. South System Projects -

a. Pump Station Project Status Report – Daniel de Graaf reviewed status report sent in an email prior to the Board Meeting to the Directors, and will put together a list for Arnaudo Construction and Sierra Controls for completion and safety measures. A motion to authorize an amount not to exceed \$10,000 from the South System and ID#3 account for the fence around radio tower and gate on the catwalk made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously 5/0/0.

b. Brandt/Tretheway Project – Sierra Controls Contract – Reviewed property lines, survey areas that will be done, demolition of structure, and completion dates were discussed. General Counsel reviewed cost issues and contract cost items. A motion to approve Sierra controls updated notes, presented in the Board Meeting packet, made by Treasurer Starr, second by Secretary Simpson. Motion approved 5/0/0.

c. East Side Ditch Project - Quotes reviewed for cleaning of the segments of East Side ditch. Status of ditch easements in name of the county or NSJWCD that are recorded for this ditch, and would like to send a letter to landowners on both sides of the ditch and communicate what the district will be doing in the future. A motion to approve Bora Custom Farming quote for ditch cleaning paid under the South System Maintenance account and hire Noemma Olagary to complete the letter to landowners to get communication started by Secretary Simpson, second by Director Starr. Motion passed unanimously 5/0/0.

d. Dream/Pixley Pipeline RFP for Phases 1 and 2 – President Valente stated he would not participate in this item due to potential conflict of interest. General Counsel reviewed pipelines and Phases in accordance to pipeline locations and permits associated with each. RFP proposal was reviewed in the Board Meeting packet. Board discussion and review from Engineer Daniel de Graaf. Direction to move forward with RFP using the “phase process” presented in the Board Meeting Packet. General Counsel and District Engineer will work together to prepare contracts for board approval.

e. Contract with Quartaroli & Associates for survey work – General Counsel reviewed Quartaroli work being done. Contract provided in the Board Meeting packet. A motion to approve contract associated with Dream Pipeline; exhibit a in contract, and to approve fee schedule shown on page 44 in the board meeting packet for Quartaroli & Associates made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously 5/0/0

f. Encroachment Permit with San Joaquin County for South System Facilities – General Counsel reviewed research found for recorded easements and locations. General Counsel will move forward to receive encroachment permit.

E. Landowner communications -

a. Draft letter to South System landowners – Landowner communications about status of the system and receiving water and send letter to South System Landowners letting them know progress and update to date information.

b. Newsletter – Drafted newsletter in Board Meeting packet with general information to landowners and will be sent out in August.

F. Bureau of Reclamation WaterSmart Grant Drought Resiliency Program

a. Resolution to apply - A motion to approve **Resolution 2020-03** To apply for a WaterSmart Grant for the South System Groundwater Recharge Project, moved

by Secretary Simpson, second by Director Wilber. Roll call vote: Wilber; Aye, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed unanimously 5/0/0.

b. Community Support Letters – General Counsel reviewed letters of support from organizations, agencies, politicians and landowners.

- G.** City of Lodi Transfer – Consider 5- year Extension of Agreement – General Counsel reviewed the extension agreement and agreement would like to be extended by both parties. An amendment will be drafted and presented to the Board.
- H.** Update to Integrated Regional Water Management Plan – General Counsel reviewed Plan attached in the Board Meeting Packet. IRWMP is a regional plan, and completion of projects listed in the plan and a need to update NSJWCD projects to be eligible for future grants funds. July 30, 2020 deadline for project form submittal.
- I.** Discuss Strategic Plan Process – General Counsel reviewed status and will present 10-year budget for review and then draft strategic plan will be presented. Vice President Flinn and President Valente have a conference call on Friday, July 31, 2020 to review with Consero Solutions.
- J.** Sustainable Groundwater Management Act – No update at this time.
- K.** Pump Station Maintenance Report - Secretary Simpson reviewed reports on each system. North System cost estimate for staircase is being drafted at this time and waiting on permits to start any work on North System. Tracy Lake tree estimate removal has been approved by Tracy Lake Committee and will be paid upon receipt. A motion to approve quote from DSW AG, INC for Tracy Lake Tree removal from river, made by Treasurer Starr, second by Director Wilber. Motion passed unanimously 5/0/0.
- L.** Director Elections for 2020 – Secretary Simpson reviewed the application process for Director, which closes August 7 for the November election.

4. Director and Staff Reports

- A.** President’s Report – No report at this time
- B.** General Counsel Spaletta – No report at this time
- C.** District Manager/Engineer – No report at this time
- D.** Committee Reports – No report at this time
- E.** Other – Board Policy manual is being updated and will be presented in draft form for board comments at the August Board meeting.

5. Public Comment – No public comments at this time.

6. Closed Session – **There is no Closed Session at this time.** General Counsel reviewed information regarding closed session items during open session.

7. Adjournment - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Treasurer Starr. Meeting adjourned 3:37 PM. Motion passed 5/0/0.

The next regular scheduled Board Meeting August 31, 2020, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of July 27, 2020.

Respectfully submitted:

Shasta Burns, Deputy Secretary