

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room
413 E. Lockeford Street, Lodi CA
Zoom - Teleconference Meeting

Monday, December 18, 2023

REGULAR MEETING MINUTES

MEETING WAS ALSO AVAILABLE BY ZOOM TELECONFERENCE

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:03pm. A motion for the acceptance of the Agenda, made by Vice President Colombini, second by Secretary Simpson. Motion passed unanimously 3/0/0.

President Joe Valente - Area 3
Vice President Jason Colombini - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4 - Late
Director Marden Wilber – Area 5 - Absent

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel deGraaf – District Engineer
Deputy Secretary Shasta Burns
General Manager – Steve Schwabauer

- 2. Correspondence/Announcements-** President Valente reported that Director Marden Wilber has been in and out of the hospital.
- 3. Action Items** Note: Votes recorded as: For/Against/Abstention (name)

A. CONSENT CALENDAR

1. Approval of the Minutes of the Regular Scheduled Board meeting on November 27, 2023- A motion to approve the Minutes of the Regular Scheduled Board Meeting on November 27, 2023, made by Secretary Simpson, second by Vice President Colombini. Motion passed 3/0/0.

B. Financial Matters

1. Receive and File December 2023 NSJWCD Monthly Treasurer’s Report and Summary of Accounts and Transfers presented to the board. Perla from Butterfield + Company prepared financial statements for Board action. A motion to approve December 2023 NSJWCD Monthly Treasurer’s Report, by Vice President Colombini, second by Secretary Simpson. Motion passed 3/0/0
2. Approve Payment of Bills- A motion to approve payment of bills recommendation listed on page 13-15 in the board meeting packet Summary of Bills made by Secretary Simpson, second by Vice President Colombini. Motion passed 3/0/0.
3. Update Farmers and Merchants Bank Signature Cards – No update at this time- Action taken in November.
4. Authorize Issuance of Credit Card to General manager - A motion to

authorize issuance of Credit Card to General manager made by Vice President Colombini, second by Secretary Simpson. Motion passed 3/0/0

5. Appoint Two Board Members to Limited Term Finance Committee to Advise General Manager Regarding 2023 Groundwater Charge Accounting and Creation of 2024/25 Budget- Direction to have Jason Colombini and Dave Simpson participate in Limited Term Finance Committee and to help issue 2023 Water Year billing.
6. Authorize Staff to issue 2023 Water Year Billings – A motion to authorize staff to issue 2023 Water Year Billings made by Secretary Simpson, second by Vice President Colombini. Motion passed 3/0/0
7. Authorize State Disability Insurance payments for GM Steve Schwabauer - (Note: Treasurer Starr arrived at 2:45 PM and participated in this item. Action is shown in this location for the sake of continuity with Financial Matters.) A motion to add a late item to the agenda for State Disability Insurance payments for Steve Schwabauer under B. Financial Matters, item 7, made by Vice president Colombini, second by Treasurer Starr. Motion passed 4/0/0, meeting a 2/3 majority test. A motion to approve State Disability Insurance for District Employee, GM Steve Schwabauer, made by Vice President Colombini, second by Treasurer Starr. Motion passed 4/0/0

C. Contracts

1. Adopt Resolution Approving 1st Amendment to Professional Services Agreement with Hydrofocus – GM Schwabauer reviewed Agreement in the board meeting packet. A motion to Adopt **Resolution 2023-22** Authorizing General Manager to Execute Amendment Number 1 to Agreement for Services with Hydrofocus to add new Scope of Work to Install and Monitor Ground Water Monitoring Wells, made by Vice President Colombini, second by Secretary Simpson. Roll Call vote: Simpson; Aye, Colombini; Aye, Valente; Aye. Motion passed 3/0/0
2. Authorize General Manager to Reimburse Spaletta Law for Rent, File Storage, Utilities, and Copier Use- A motion to approve **Resolution 2023-23** Authorizing General Manager to Reimburse Spaletta Law \$700/ Month for Rent, File Storage, Utilities, and Copier Use made by Secretary Simpson, second by Vice President Colombini. Roll Call vote: Simpson; Aye, Colombini; Aye, Valente; Aye. Motion passed 3/0/0
3. Authorize General Manager to Enter into Contract with Sierra controls for Installation of SCADA System at Pixley Pump Station for DREAM Project- Due to the need to complete the project prior to the January meeting, GM Schwabauer recommended authorizing GM to enter into contract with Sierra Controls for installation of SCADA system on Pixley Pump Station for the DREAM Project. A motion to approve staff to negotiate expenditure with Sierra Controls for installation of SCADA system on Pixley Pump Station for the DREAM Project, by Vice President Colombini, second by Secretary Simpson. Motion passed 3/0/0. A second motion, to accept the Sierra Designs proposal for \$89,206.66 subject to an agreement with EBMUD to pay 50% and NSJWCD to pay 50% with Landowner Prop 1 funds made by Secretary Simpson, second by Vice President Columbini. Motion passed 3/0/0

Treasurer Starr arrived at the meeting at 2:45 pm

Request to Amend Agenda: A motion to add item B7 to the agenda to pay for

State Disability Insurance for GM Steve Schwabauer under B., Financial Matters, made by Vice president Colombini, second by Treasurer Starr. Motion passed 4/0/0

D. System and Projects

1. Hydrofocus Report on Groundwater Monitoring - Presentation by Steve Deverel and available upon request.

2. Engineer's Report and Operations Plan– Engineer deGraaf gave an overview of where the district stands on each project – Report was presented at the start of the board meeting and is available upon request.

3. North System -

i. Reynolds Recharge Update- Recharge site operated on November 5th and delivered approximately 500 AF during the season. Operation began again last week and is operating at approximately 2.7 CFS.

ii. Progressive Design- Build Procurement Update – Pre- Statement of Qualifications meeting was held last week with Bob Granberg and Steve Schwabauer. Site tours are being scheduled at this time. Qualifications are due February 1, 2024.

iii. Lakso – Approval of AVID Construction for Lay Flat Pipe- District Engineer deGraaf and GM Schwabauer reviewed the need for Lay Flat Pipe. A motion to ratify General Manager's issuance of a purchase order with AVID Construction for Lay Flat Pipe for Lakso Recharge Project made by Secretary Simpson, second by Treasurer Starr. Motion passed 4/0/0

4. South System

i. South System Phase II Update-

1. Arnaudo Contract Change Orders- Arnaudo Change Orders were discussed in the above action items – No update.

ii. South System Phase III Design Plan – 60% plans were completed for review. Next steps include preparation of the bid set of plans and bid documents.

iii. Update on Stockton East Exchange Deliveries – District Engineer deGraaf has gathered data and coordinating with SEWD and organizing data for the water year and will summarize for water year 2023

4. Cal-Fed/Woodbridge – The Costa field was prepared for operation and began operation last week. District will continue to monitor flows in the river and maximize recharge as water is available.

5. Tracy Lake ID – Tracy Lake is slowly dropping, but still does not have the capacity to divert water for recharge prior to the rain season. If weather permits the district will coordinate with Arnaudo Construction to install the conduit and stilling well structure for the lake level transducer.

E. Grant Activity

1. Consero report – General Manager Schwabauer reviewed the Consero Solutions monthly report on funding opportunities from staff report presented in the board meeting packet.

F. Strategic Plan Activity

1. Newsletter – Spring Newsletter will be discussed at the January board meeting.
2. Website Update – The revised website is now live! www.NSJWCD.com

G. Groundwater Charge - Processing appeals and preparing direct billing at this time.

H. Sustainable Groundwater Management Act/GWA Activity – Vice President Colombini attended the last scheduled meeting. The Steering Committee looked at increased budget associated with additional work from consultant, and additional increase in adopting drywell monitoring in the near term.

I. SJC Mokelumne River Application Update – No update at this time.

J. Bay Delta Flow Program Update/Voluntary Agreements – No update at this time.

K. Landowner Communications – Workshop will be held on February 22, 2024 at the Grape Festival Grounds.

L. Board Planning Calendar- No update at this time.

4. Director and Staff Reports

A. Director's Report – No report at this time.

B. Committee Reports – No reports at this time.

C. Provide Direction to Staff on Funding Proposal for Handel Lateral – Direction to approach landowners with concept presented in the staff report in board meeting packet.

5. Public Comment – No comments at this time.

6. Closed Session – The Board entered closed session at 4:15 PM and came out of closed session at 4:26 PM. Return to Open Session – President Valente returned the meeting to open session and announced there was no further reportable action.

7. Adjournment - Motion to adjourn the NSJWCD Regular Meeting on December 18, 2023 made by Vice President Colombini, second by Treasurer Starr. Motion passed 4/0/0 Meeting adjourned at 4:32 PM.

The next regular scheduled Board Meeting January 29, 2024, from 2:00 PM - 4:00 PM.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of December 18, 2023.

Respectfully submitted:

Shasta Burns, Deputy Secretary